



Horry County Schools
 Payroll Department
 843-488-6727

2010-2011 Coaching Supplement Pay Schedule

Season	Roster/Forms Due in Payroll	4 Payment Option	Check Date	2 Payment Option	Check Date
Fall Sports	9/17/2010	1st	9/30/2010		
		2nd	10/15/2010		
		3rd	10/29/2010	1st	10/29/2010
		4th	11/15/2010	2nd	11/15/2010
Winter Sports	2/1/2010	1st	2/15/2011		
		2nd	2/28/2011		
		3rd	3/15/2011	1st	3/15/2011
		4th	3/31/2010	2nd	3/31/2011
Spring Sports	3/25/2011	1st	4/15/2011		
		2nd	4/29/2011		
		3rd	5/16/2011	1st	5/16/2011
		4th	5/31/2011	2nd	5/31/2011

Please submit the District Approved Coaching Supplements Roster and the Coaching Supplement Payment Request Form by the appropriate due date.

Please contact your Payroll Account Manager in writing of personnel/amount changes. Overpayments of supplements will be deducted from the next payroll check.

The payment schedule will be set up prior to payment date using the District Approved Coaching

Supplements Roster and the Coaching Supplement Payment Request Forms. Employees that have not completed the Coaching Supplement Payment Forms will receive 2 payments. The roster and attachments are final. No changes in the number of payments for any reason will be accepted.